# English Culture and Literature 604-103-MQ Instructor's Handbook: Quick FAQ

## What is this document?

The **Instructor's Handbook of Lesson Notes for English Culture and Literature**, Neighbourhood Voices Project Edition. It is designed to accompany the Student Companion Manual and covers all 15 units, along with the front matter and appendices.

## Who is it for?

It is intended for instructors teaching **English Culture and Literature (604-103-MQ)** at the college level. The course is designed for students with an **advanced English proficiency level comparable to Level IV ESL** and is aligned with Competency 4SA3.

## How is each unit organized?

Each unit follows the same basic structure:

a) Why This Unit Matters
b) Learning Objectives
c) Core Literary Content
d) Language and Grammar Focus
e) Classroom Activities
f) Pedagogical Callout Boxes
g) Practice Exercises and Answer Key
h) Homework
i) Teacher Notes

Units that include a graded task also have a complete Evaluation Guide.

## What is the teaching approach?

The handbook follows a simple **"show before telling"** approach. Students first encounter a concrete example from a text, followed by a guided question, a clear definition, an everyday comparison, worked examples, and practice exercises with answer keys.

## How is the course evaluated?

The course is divided equally between Writing and Speaking.

### Writing: 50%

Close Reading Exam: 5%

Midterm Writing: 20%

Final Writing: 25%

**Speaking: 50%**

Play Video Response: 5%

Midterm Speaking: 20%

Final Speaking: 25%

**How are the units divided into modules?**

**Module 1, Units 1 to 7:** Understand and Identify
**Module 2, Units 8 to 11:** Apply and Construct
**Module 3, Units 12 to 15:** Integrate and Demonstrate

**What texts are used in the course?**

The main texts suggested for the course are Achebe's *Marriage Is a Private Affair* in Unit 3, Frost's *The Road Not Taken* in Unit 2, Glaspell's *Trifles* in Units 4, 5, 9, and 10, and Adichie's *Purple Hibiscus* in Units 12 to 15.

These texts are suggestions rather than fixed requirements. Instructors may use other comparable works and adapt the examples and answer keys as needed.

**What is the Neighbourhood Voices Project?**

The Neighbourhood Voices Project is the research focus of Units 13 and 14. Students connect a literary text to a Québec or Canadian community they know.

There are two options:

**Community Pathway:** Students take a theme from *Purple Hibiscus* and connect it to a community.

**Literary Pathway:** Students choose a literary text and connect it to a community using five literary devices: imagery, symbolism, narrative voice, setting as character, and motif.

**What is the required checkpoint?**

Before beginning the Final Writing task, every student must submit a one page outline and attend a five minute individual conference. This checkpoint is not graded, but it is required. It gives the instructor an opportunity to identify and address structural problems before students begin writing the final 25% essay.

**What features are included?**

The handbook includes:

a. Seven types of pedagogical callout boxes: Teaching Tip, Common Error, Literary Spotlight, Close Reading Model, Video Resource, Diagram, and Differentiation Note
b. At least two callout boxes in each unit
c. Previewed and clickable video links with their runtime and purpose
d. Complete Evaluation Guides with task instructions, 80/20 rubrics, student strategy checklists, and model answers
e. ARMS and CUPS revision and editing strategies in Unit 11
f. Guidance on responsible AI use in Units 11 and 14

**What is included in the appendices?**

**Appendix A** contains a cumulative glossary of literary and language terms, arranged according to their first appearance in the course.

**Appendix B** provides a quick MLA reference for in text citations and Works Cited entries.

**How is it different from the Student Companion Manual?**

The Student Companion Manual is written for students and focuses on exercises, summaries, and checklists.

The Instructor's Handbook goes further by explaining how to teach each unit. It includes classroom activities, suggested timing and grouping, differentiation notes, teaching tips, common errors to watch for, and complete evaluation guides.

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